

Credit Card Authorization Form

Business – Personnel Information

Company Name:				Date:	
Contact name:			Phone number:		
Email address:			Fax number:		
Billing Address:					
City:		State:		Zip:	

If different -

Shipping Address:				PO Box: (if applies)	
City:		State:		Zip:	

Credit Card Information

Credit Card Type: (check one only)	Visa <input type="checkbox"/>	Mastercard <input type="checkbox"/>	AMEX <input type="checkbox"/>	Discover <input type="checkbox"/>	
Name on credit card:				Expiration date:	
Credit card number:				3 or 4 digit code:	

Order Information – Required

Customer Purchase Order Reference:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Purchase Order or Reference Number:			
Is Order Exempt from Paying Sales Tax ? :	Yes <input type="checkbox"/> No <input type="checkbox"/>	Copy of resale certificate provided ? :	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Resale Certificate Number:				State Registered:	

Check all that apply -

Expedited Order – same day shipping if approved by 2pm, additional charges will be applied

Agreed Payment Terms - payable in USD only:

Charge full amount to credit card

Charge Deposit amount only \$_____ - balance of \$_____ to be paid _____

VIP Order Information – filled out by VIP Customer Service

Order Taken by (name):		Customer Account Number:		Account Status	
				Existing Acct - Yes <input type="checkbox"/> No <input type="checkbox"/>	New Acct - Yes <input type="checkbox"/> No <input type="checkbox"/>

- Copy of Customers Receipt -

Total Merchandise total:	\$
Expedite Fee (if applies):	\$
State Sales Tax:	\$
Shipping charges:	\$
Special Handling/Packaging charge:	\$
Total to be charged to credit card:	\$

As an approved user of the debit/credit card supplied above, I authorize **VIP Crowd Control** to charge in the amount indicated above. In the event that this transaction is charged back to **VIP Crowd Control**, I understand and agree whether written or verbally providing the card information as stated above, I agree to pay the entire amount due and any additional fees/charges that may result or incurred in the collection of this transaction without dispute. I agree to all terms & conditions of **VIP Crowd Control**.

Authorized Signature & Date